

**THE KING’S BENCH**

\_\_\_\_\_ **Centre**

BETWEEN:

claimant

– and –

defendant

**CERTIFICATE OF DECISION AT HEARING — DECISION OF COURT OFFICER**

THIS IS TO CERTIFY that this Small Claim was heard by a court officer under *The Court of King's Bench Small Claims Practices Act* on \_\_\_\_\_, in the presence of \_\_\_\_\_, and the following decision was made:

(month/day/year)

(state parties who appeared)

(state decision made)

Filing Date: \_\_\_\_\_

\_\_\_\_\_  
Deputy Registrar

**NOTICE**

1. This decision made by a court officer may be appealed to a judge of the Court of King's Bench only on a question of law or jurisdiction with leave of a judge. See section 12(1) of *The Court of King's Bench Small Claims Practices Act*.
2. If you wish to appeal this decision, you must file an Application for Leave and Notice of Appeal (Form 76K) in the Court of King's Bench within 30 days after the filing date shown on this certificate. You must also serve the Application for Leave and Notice of Appeal on all other parties not later than 20 days after filing it. The decision of the judge on the application for leave to appeal is final and cannot be further appealed.
3. If leave to appeal is granted, a Court of King's Bench judge will provide directions to all parties as to the conduct of the appeal.
4. If you are the defendant and you did not appear at the hearing and judgment was given against you, you may apply to a court officer to have the decision set aside (Form 76I). You will also be required to pay security for costs. The decision may only be set aside if the court officer is satisfied that
  - (a) you did not wilfully or deliberately fail to appear at the hearing;
  - (b) you filed your application to set aside this decision as soon as reasonably possible after learning of the decision on the claim, or you have a satisfactory explanation for any delay in filing your application; and
  - (c) it is fair and just in the circumstances to set aside this decision.
 The decision made at the set aside hearing is final and cannot be appealed.

If you require further information contact the court office at \_\_\_\_\_.  
(phone number)