

NOTICE TO JURORS — PLEASE READ CAREFULLY

You have been selected to serve as a juror. Unless you are disqualified or ineligible, or are excused from jury service, you must attend Court for jury selection on the date and time specified on your summons. You must complete and return the attached Juror Declaration Form within 7 days after receiving this notice and summons. A self-addressed envelope is provided for your mailing convenience.

If you reside in the City of Winnipeg

If you reside in the City of Winnipeg, the Juror Declaration Form may be mailed to the Jury Office at 200-408 York Avenue, Winnipeg, MB R3C 0P9 or faxed to 204-948-2433 or sent by email to Jury@gov.mb.ca.

If you have any questions, please telephone the Jury Office at 204-945-5740.

If you reside outside the City of Winnipeg

If you reside outside the City of Winnipeg, the Juror Declaration Form may be mailed or faxed to the Court Office that is indicated on the summons that was provided to you. If you have any questions, please telephone the Court Office. The address, fax number and telephone number of the Court Office are set out on the Juror Declaration Form.

1. Am I qualified to be a juror?

You are qualified to be a juror if you are a Manitoba resident who is at least 18 years old.

If you are not disqualified from or ineligible for jury service (see item 2) and are not applying to be excused from jury service (see item 3) you must mark Box A when you complete the Juror Declaration Form. You must attend Court at the date, time and location set out on your summons for jury selection.

2. Am I disqualified from or ineligible for jury service?

You are disqualified from jury service if any of the following statements apply to you:

- you are not a Manitoba resident
- you are under 18 years of age
- you are the Lieutenant Governor or a member or officer of the Legislative Assembly, the House of Commons or the Senate of Canada
- you are a judge, master or justice of the peace
- you are a member of The Law Society of Manitoba
- you are an officer or employee of the Department of Justice in the Government of Manitoba
- you are an officer or employee of the Department of Justice, the Public Prosecution Service or the Department of Public Safety and Emergency Preparedness in the Government of Canada
- you are a member of a police service
- you are a medical examiner under The Fatality Inquiries Act
- you have been convicted of an indictable offence and you have not been granted a record suspension under the Criminal Records Act (Canada) or a pardon for that offence
- you do not understand the language in which a trial is being conducted

You may be ineligible to serve as a juror if you have a disability that cannot reasonably be accommodated in a way that allows you to properly discharge the duties of a juror.

If you are disqualified from or believe that you are ineligible for jury service, you must mark Box B when you complete the Juror Declaration Form. You must provide details and any documentation that supports your claim that you are disqualified from or ineligible for jury service.

3. Can I be excused from jury service?

You can apply to be excused from jury service if any of the following statements apply to you:

- you belong to a religion or religious order that makes serving as a juror incompatible with the beliefs or practices of that religion or order
- jury service may cause serious hardship or loss to you or others
- you are a member of the regular force of the Canadian Forces or a member of a reserve force of the Canadian Forces who is on active service under the National Defence Act (Canada)
- you have served on a jury within the previous two years

If you wish to apply for an exemption from serving as a juror, you must mark Box C when you complete the Juror Declaration Form. You must provide details and any documentation that support your application for an exemption from jury service.

If you claim to be disqualified from or ineligible for jury service or apply to be excused from jury service

If your claim to be disqualified from or ineligible for jury service or your application to be excused from jury service is approved you will receive a written notice confirming that you are not required to appear for jury selection. If your claim or application is not approved, you will be notified of this decision by written notice and you will have to appear for jury selection. You can appeal this decision to the presiding judge on jury selection day.

For more information, visit www.manitobacourts.mb.ca/court-of-queens-bench/serving-as-juror