

**Form 5B**

**Application for Approval of Rehabilitation Scheme for Specified Unit**

**A. Information on Rental Unit/Residential Complex**

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Name of residential complex (if applicable)

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Unit number of rental unit \_\_\_\_\_ Address of residential complex \_\_\_\_\_

**B. Contact Information for Landlord**

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Name of landlord

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Address of landlord

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Telephone number	Fax number	E-mail address
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**C. Details of Rehabilitation Scheme**

1. Expected start date: \_\_\_\_\_

2. Expected completion date: \_\_\_\_\_

3. Estimated total cost: \_\_\_\_\_

4. Description of proposed rehabilitation scheme (you must check at least 4 of the following items):

<input type="checkbox"/> kitchen cabinets	<input type="checkbox"/> kitchen countertops and sink	<input type="checkbox"/> electrical wiring
<input type="checkbox"/> appliances *	<input type="checkbox"/> windows and patio doors *	<input type="checkbox"/> flooring * <input type="checkbox"/> bathroom fixtures *

\* at least 75% of

other improvements acceptable to the director (specify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**D. Confirmation that Rental Unit Voluntarily Vacated**

The tenant \_\_\_\_\_ (tenant's name) \_\_\_\_\_ (tenant's phone number)

vacated or will be vacating the rental unit on \_\_\_\_\_ (date).

Give a brief explanation of reason for termination of tenancy: (e.g. The tenant did not renew a fixed term tenancy agreement.)

\_\_\_\_\_

\_\_\_\_\_

**E. Condition of Residential Complex**

I certify that, as of the date of this application, the residential complex in which the specified unit is located is in a good state of repair, fit for habitation and in a state that complies with health, building and maintenance and occupancy standards required by law.

\_\_\_\_\_  
Signature of landlord

\_\_\_\_\_  
Date

**Note:**

- The landlord must submit a copy of the tenant's notice of termination, the tenant's forwarding address and telephone number, the landlord's written confirmation of the termination, evidence of tenancy agreement offer and non-renewal or an abandonment notice with this application.
- The Residential Tenancies Branch charges a non-refundable processing fee for all Applications for Approval of Rehabilitation Scheme for Specified Unit. The fee is \$150.00. A landlord must submit the fee along with the application. The Branch will not begin to process any application until the fee is received.
- A landlord must not complete more than 20% of the proposed rehabilitation scheme for a specified unit, based on the total cost of the scheme for the specified unit, before the first order approving the scheme subject to conditions, is made.