

**PAYOR SUB-CONTRACTOR'S NOTICE OF NON-PAYMENT BY CONTRACTOR
or APPLICABLE SUB-CONTRACTOR**

Name of Payor Sub-contractor _____

Address _____

Name of Applicable Sub-contractor _____

Address _____

Name of Non-paying Contractor or Sub-contractor _____

Address _____

Name of Owner _____

Project name or work site _____

The Contractor gave a proper invoice for work, services or materials to the Owner on _____ (insert date). The invoiced amount for the Applicable Sub-contractor was \$_____.

The Payor Sub-contractor has not received payment from the _____ (indicate name of non-paying contractor or applicable sub-contractor).

The Payor Sub-contractor (indicate A or B):

- A. received a Notice of Non-Payment from the Contractor or Sub-contractor on _____ (insert date). (A copy of that notice is attached.)
- B. has not received a Notice of Non-Payment from the Contractor or Sub-contractor.

The Payor Sub-contractor will not pay the Applicable Sub-contractor within the required time period (indicate A or B):

- A. the full invoiced amount for the Applicable Sub-contractor \$_____
- B. a portion of the invoiced amount for the Applicable Sub-contractor \$_____

The Payor Sub-contractor hereby undertakes to refer this matter to adjudication within 21 days after this Notice is given to the Applicable Sub-contractor.

Date

Payor Sub-contractor