**THE KING'S BENCH (FAMILY DIVISION)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Centre**

BETWEEN:

Petitioner/Applicant/Respondent

– and –

Petitioner/Applicant/Respondent

**NOTICE OF HEARING**

Pursuant to[*The Inter-Jurisdictional Support Orders Act* or the *Divorce Act* (Canada) or

the *Hague Convention on the International Recovery of Child Support*]

**Court Date:** , , at   a.m./p.m.

*(day of the week) (month/day/year) (time)*

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*(Name, address and telephone number of party filing)*

**THE KING’S BENCH (FAMILY DIVISION)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Centre**

BETWEEN:

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Court Date: , , at   a.m./p.m.

*(day of the week) (month/day/year) (time)*

**TO: [Name & Address]**

A court application relating to child and/or spousal support has been made against you. A copy of the court application is enclosed. You are the Respondent. You have the right to respond to this application by doing the things listed in this Notice of Hearing.

**YOU ARE REQUIRED TO DO THE FOLLOWING:**

Contact the [Designated] [Central] Authority within 10 days of receipt of this notice by e-mail at [ISOquestions@gov.mb.ca](mailto:ISOquestions@gov.mb.ca) or by telephone at (204) 945-0268 or toll-free at 1-800-282-8069 (Ext. 0268). The [Designated] [Central] Authority will provide you with direction regarding documents and/or evidence you will need to file with the Court before the hearing date specified on the following page of this Notice.

The Court Address where you must file the following documents and where the hearing will take place

is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(court centre address)*

Complete the attached **“Response”** and file it with the Court within 20 days of receiving this Notice. In your **“Response”**, you must identify any issues you will be raising with respect to the application.

Complete the attached **“Financial Statement”** and file it with the Court within 20 days of receiving this Notice. Attach to your Financial Statement:

Copies of your personal income tax returns and notices of assessment for the last three years;

Documentation confirming your year-to-date income for the current year from all sources, including employment, employment insurance, social assistance, band assistance, workers compensation, pension, disability payments, etc. (This documentation could include recent paystubs, a letter from your employer/income source, etc.)

If child support is claimed, the additional documents required under s. 21 of the applicable child support guidelines, as follows:

•  your corporation’s financial statements if you are self-employed or control a corporation;

•  information on income you received from employment insurance;

•  details of any business partnerships;

•  copies of any applicable trust settlement agreements, along with the trust’s three most recent financial statements;

•  information about your corporation’s pre-tax income if you are a shareholder, officer or controller of a corporation.

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Complete the attached **“Affidavit”** and file it with the Court within 20 days of receiving this Notice if you wish to provide additional evidence not already included in your “Response” or “Financial Statement”.

Appear at the Court of King’s Bench hearing:

[*specify in person if applicable*] at                                                                        , Manitoba

*(court address)*

on                                                  , at                     a.m./p.m.

*(hearing date) (time)*

*(insert alternative appearance details if applicable and if known)*

unless the [Designated] [Central] Authority has advised you in writing of an alternative date or alternative way to appear.

**If you fail to appear at the hearing or fail to file documentation as directed in this notice, the Manitoba Court of King’s Bench may make presumptions regarding your income and/or circumstances and may make an order in your absence. The order will be legally enforceable and may be enforced by a Maintenance Enforcement Program.**

ISSUED BY:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Designated] [Central] Authority for the Province of Manitoba pursuant to:

*The Inter-jurisdictional Support Orders Act*

*Divorce Act* (Canada)

 The *Hague Convention on the International Recovery of Child Support*