**THE KING’S BENCH (Family Division)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Centre**

BETWEEN:

*(full name)*

petitioner/applicant

– and –

*(full name)*

respondent

REQUEST FOR MOTION OR SUBSEQUENT CASE CONFERENCE

I am the .

*(petitioner/applicant/respondent or lawyer for the petitioner/applicant/respondent)*

The most recent case conference in this matter was held on

*(date)*

before Justice .

*(Name of Justice)*

|  |  |
| --- | --- |
| □ | A trial or final hearing date is scheduled for ; or  *(date)* |
| □ | There is no trial or final hearing date set. |

I am requesting that a date be set for a motion or a subsequent case conference in this matter for the following reasons: *(set out concisely the reasons for requesting a motion or subsequent case conference)*

The other party agrees with this request: □ Yes □ No □ Unknown

Attendance by telephone requested *(if one of the following applies, check applicable box.)*

□ There is a no-contact order between the parties affecting their attendance at court proceedings, and a teleconference courtroom is requested, or

□ A teleconference courtroom is requested because of the following extenuating circumstances: *(set out concisely the extenuating circumstances)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Party’s signature/signature of counsel on behalf of party

**DECISION OF CASE CONFERENCE JUDGE**

□ Permission to hear the requested motion or to hold a subsequent case conference is denied for the following reasons:

□ Permission to hear the requested motion or to hold a subsequent case conference is granted.

Required Documents and Directions

*(if applicable, the case conference judge may specify the documents the parties are required to file and any specific directions in relation to the motion or case conference below)*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date** **Case Conference Judge**

|  |
| --- |
| NOTICE OF MOTION OR SUBSEQUENT CASE CONFERENCE  A motion or subsequent case conference date has been scheduled for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  the \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_, at \_\_\_\_\_ a.m./p.m.  You must file the documents as directed above and serve those documents on the other party 14 days in advance of the motion or subsequent case conference.  **Personal attendance of the party and their counsel is required under Rule 70.24(37) unless the exceptions under Rules 70.24(38) and (39) apply.**  **Failure to attend the motion or subsequent case conference may result in an order being made against you, including an order of costs, without further notice to you.** |